

Halloween Market

Welcome and thank you for participating, please review and complete this Vendor Agreement.

Event: Halloween Market

Date: Saturday Oct 31st, 11:00 a.m. to 4:00 p.m.

Location: Pioneer House 10102 100 Ave, Fort Saskatchewan, AB T8L 1Y6

Fee: **\$80.00 + GST 6ft table**

Seller Name: _____

Business Name: _____

Seller email: _____

Cell: _____

Web site or Facebook page: _____

Brief Description of what you sell:

Notes (if you need electric or extra space):

These prices are for a table 6" with chairs and adequate space to walk and move comfortably around the table. If you need more space i.e.: extra space for clothing racks, or floor shelves an extra fee may be applied if necessary.

- The fee is due within 24 hours of receiving the invoice failure to do so may result in loss of table(s). Vendors are not considered accepted until payment is received.
- Fees are not refundable if cancellation occurs by vendor. NO EXCEPTIONS.
- No table sharing with other vendors or multiple MLM on the same table.
- Power is provided, however limited, please provide your own extension cords, please make a note if you need power.
- Square cards are permitted, organizer does not hold any liability to any transactions done during venue, vendors are responsible for ensuring adequate float for the event.
- Vendors are responsible for set up and take down of all their products, please do not take down before 6 pm and leave space as you found it.
- Vendor agrees to have no open flames at the venue.
- Set up is available from 9:30 – 10:45 on day of the event

- Vendors are provided with a 6" table and 2 chairs, and have access to the facilities bathrooms, water, hand washing stations, etc.

Vendor hereby agrees to indemnify and hold harmless Vanda Costa with any losses, liabilities and claims arising out of or relating to the Vendors presence at the venue.

Vendors are required to share and post the event on the Facebook page and websites. Vendor that do not advertise event will not be invited back to Markets.

Food Concession is available at venue.

Provided by VC Vendor Events:

- Door Prizes
- Advertising:
 - Paid Kijiji and Facebook ads that will start running 30 days before the event
 - Event will be posted Eventbrite, allevents.in, Global event calendar, Family fun Edmonton, Edmonton Events, Edmonton Journal events, todocanada.ca, ckua.com, etc.
 - Posters will be put up minimum 30 days prior to event.
 - A frame signs will be set up 1 day prior to event.

This event is a 2 nd year running at this location we had over 1500 in food traffic the year before, event usually coincides with the DBC Candy Handout and Truck or Treat downtown Fort Sask.

Please send the agreement to vandacostaevents@gmail.com once you are approved you will receive Invoice. The fee is due within 24 hours of receiving the invoice failure to do so may result in loss of table(s). Payments can be made thru EMT, Credit Card.

Signature:

Date: