

Fall SIP & SHOP

VENDOR AGREEMENT

Welcome and thank you for participating, please review and complete this Vendor Agreement.

Event: Sip & Shop Night Market +18

Date: Saturday, September 26th 2020 - 7 pm. - 11:00 p.m.

Location: TELUS World of Science – Edmonton - Purple Pair and Main Lobby
11211-142 St NW Edmonton, AB T5M 4A1

Fee: **\$185.00 + GST**

30% deposit must be paid to secure table on signing of this agreement

Full payment must be received by September 1st.

Seller Name: _____

Business Name: _____

Seller email: _____

Cell: _____

Brief Description of what you sell:

Notes (if you need electric or extra space):

These prices are for a table 6" with chairs and adequate space to walk and move comfortably around the table. If extra space is required i.e.: clothing racks, floor shelves or banners an extra fee may be applied if necessary.

- The fee is due within 24 hours of receiving the invoice failure to do so may result in loss of table(s). Vendors are not considered accepted until full payment is received.
- Fees are non refundable if cancellation occurs by vendor. NO EXCEPTIONS.
- Power is available however limited, please remember to make a request.
- No table sharing with other vendors or multiple MLM on the same table.
- Square cards are permitted, organizer does not hold any liability to any transactions done during venue, vendors are responsible for ensuring adequate float for the event.

- Vendors are responsible for set up and take down of all products, please do not take down before 11:00 p.m. and leave space as you found it.
- Vendor agrees to have no open flames at the venue.
- Set up is available day of event from 5:30 p.m. to 6:45 p.m.
- NO MINOR ALLOWED vendors must arrange for appropriate child care.

Vendor hereby agrees to indemnify and hold harmless Vanda Costa with any losses, liabilities and claims arising out of or relating to the Vendors presence at the venue.

Vendors are required to share and post the event on social media and websites. Vendors that do not advertise event will not be invited back to Markets. Please use advertising material already created.

Cash Bar & Food Concession are available at venue.

Provided by VC Vendor Events:

- Door Prizes (First attendees will get free drink vouchers) info will be updated Social Media and website.
- Vendors are provided with a 6" table and 2 chairs, and have access to the facilities bathrooms, water, hand washing stations, and WIFI etc.

Advertising:

- Paid Social Media ads will start running 30 days before the event.
- Event will be posted on Eventbrite, allevents.in, Global event calendar, Edmonton Events, Edmonton Journal events, todocanada.ca, ckua.com, etc.
- Posters will be put up minimum 30 days prior to event.
- A frame signs will be set up 1 day prior to event.
- Radio advertising

This is a first time event at this location no foot traffic count available.

Please send copy of this agreement to vandacostaevents@gmail.com

Invoices will be sent via square.ca payment must be made within 24 hours of receiving, failure to do so may result in loss of table(s). Payments can be made thru EMT or Credit Card

Signature:

Date:

Please include your Social Media handle(s) if you have them!!









_____ Yes! I would like to be notified of future market dates and registrations